

McKinney-Vento Documents Checklist

Directions: Please collect and check off **all** requested documentation based on the current living situation. Then, scan and email the information (including this form) to EarlyLearning@nps.k12.va.us . Thank you.

Doubled Up

- Letter from parent explaining the situation
- Letter from host family
- Identification card from parent
- Identification card from host family
- Utility bill from host family
- Proof of lost housing (eviction notice, letter from landlord, or bank repossession) or Student Residence Form
- McKinney Vento Transportation Request Form

Hotel/Motel

- Letter from parent explaining the situation
- Identification card from parent
- Recent Hotel/Motel receipt
- McKinney Vento Transportation Request Form

Shelter

- Letter from parent explaining the situation
- Identification card from parent
- Letter from shelter
- McKinney Vento Transportation Request Form

Unaccompanied Youth

- Letter from **student** explaining the situation
- Letter from host family (if possible)
- Identification card from host family
- Utility bill from host family
- Caregiver Authorization form (if applicable)

Car or Public Area

- Letter from parent explaining the situation
 - Identification card from parent
 - Proof of lost housing (eviction notice, letter from landlord, or bank repossession) or Student Residence Form
 - McKinney Vento Transportation Request Form
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